

HURON TOWNSHIP BOARD OF TRUSTEES
MONDAY, DECEMBER 2, 2019
ANNUAL RE-ORGANIZATIONAL MEETING

The Huron Township Board of Trustees met on Monday, December 2, 2019, at 6:30 PM., in the Township Office, 1820 Bogart Road, Huron, Ohio. Present was Chairman Edward Enderle, Trustee Robert Boos, Trustee Gordon Hahn, Fiscal Officer Cathy Myers, and Building Official John Zimmerman.

Chairman Enderle called the meeting to order and led all in attendance in the "Pledge of Allegiance".

BOARD OF TRUSTEES RE-ORGANIZATION

Chairman Enderle turned the meeting over to the Fiscal Officer who asked for nominations for the 2020 Chairman. **Mr. Boos nominated Gordon Hahn for Chairman and closed the nominations. Mr. Enderle seconded the motion and it passed unanimously.**

The Fiscal Officer then turned the meeting over to Chairman Hahn who called for nominations for Vice-Chairman. **Mr. Enderle nominated Mr. Boos for Vice-Chairman and closed the nominations. Chairman Hahn seconded the motion and it passed unanimously.**

MINUTES

Mr. Enderle made a motion to approve the November 4th minutes as printed. Mr. Boos seconded the motion and it passed unanimously.

PUBLIC PARTICIPATION

Rick Scheel, 4520 Galloway, asked the Trustees if they considered holding the Fire Station Open House in conjunction with a Trustee's meeting. The Trustees said they would take that into consideration.

Captain Schafer, Huron Fire, brought the Trustees up-to-date on the activities of the Department over the last month. He said the new ambulance is in-service and has been used numerous times. He thanked the Trustees for their continuing support.

ZONING

Mr. Zimmerman reported there were twenty-eight (28) permits issued within the past reporting period. He said he was contacted by Barnes about the cost of the yard waste drop-off program in 2020. They have agreed to a (not to exceed) cost of \$7500 for 2020. **Mr. Boos made a motion to accept the not-to-exceed cost of \$7500 for 2020 for the yard waste with a second by Mr. Enderle. The motion passed unanimously.**

Mr. Zimmerman then asked for a motion to allow Tammy Boos to carry-over twenty-four (24) hours of vacation into 2020 and to allow Eric Boger to carry-over sixteen (16) hours of vacation into 2020. **Mr. Enderle made the motion with a second by Mr. Boos to allow the carry-over. The motion passed unanimously.**

FINANCIAL STATEMENT

The Trustees were presented the following financial information for Huron Township for the month ending November 30, 2019:

Beginning Balance – November 1, 2019	\$3,981,808.10
November Receipts:	\$ 262,306.93
November Expenditures:	\$ 225,666.40
Ending Balance – November 30, 2019	\$4,018,448.63

HURON TOWNSHIP MINUTES

DECEMBER 2, 2019

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Following the Board's review of the November Bank Reconciliation, the Cash Summaries by Fund, the Cash Journals, the Appropriation Status Report, the Receipt Register and the Revenue Status Report, the Trustees signed the reports certifying their approval. These reports will be kept on file in the Fiscal Officer's Office.

RESOLUTION 2019-11

A RESOLUTION DECLARING THAT HURON TOWNSHIP WILL USE THE OTARMA "EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY" INSTEAD OF SURETY BONDS FOR OFFICERS, EMPLOYEES, AND APPOINTEES.

Cathy Myers explained the Resolution. **A motion was made by Mr. Enderle to approve Resolution 2019-11 with a second by Mr. Boos. The motion passed unanimously.**

RESOLUTION 2019-12

A RESOLUTION DECLARING THAT HURON TOWNSHIP WILL USE ELECTRONIC SIGNATURES ON WARRANTS, EFT ADVISES, AND PURCHASE ORDERS.

Cathy Myers explained the Resolution. **A motion was made by Mr. Boos to approve Resolution 2019-12 with a second by Mr. Enderle. The motion passed unanimously.**

ROAD REPORT

The Trustees accepted and reviewed the Road Superintendent's monthly Report.

YEAR-END ORGANIZATIONAL DUTIES AND ASSIGNMENTS

- a. Meeting dates will continue to be the first (1st) and third (3rd) Mondays of every month at 6:30 PM., with Special Meetings scheduled for every Thursday at 3:15 PM., as needed and as called by the Chairman. **This motion was made by Mr. Enderle, seconded by Mr. Boos and passed unanimously.**
- b. **A motion was made by Mr. Boos to continue to pay the Trustees and Fiscal Officer and supply health, dental, vision, and life insurance to the elected officials according to the terms set forth in permanent Resolution #2001-22 and on a monthly basis in the amounts so authorized by Ohio House Bill #408 or Ohio House Bill #172 and ORC. 505.24 and 507.09 as applicable per schedules attached. All elected officials will be paid from the Huron Township General Fund. The motion was seconded by Mr. Enderle and passed unanimously.**
- c. Appointment of Delegates and Alternates:

Committee	Delegate/Alternate
Erie Regional Planning	Mr. Enderle/Mr. Hahn
Scott Cemetery Board	Mr. Enderle
Erie County EMA	Mr. Hahn
Township Welfare Office	Mr. Hahn
Erie County Health District	Mr. Hahn/Mr. Boos
Council of Governments	Mr. Hahn/Mr. Boos/Mr. Enderle
Huron Joint Recreation Dist. Alternate (2 yr. term)	Mr. Hahn Renee Franklin
Rescue Squad Fund	Mr. Boos
Safety Committee	All Trustees
Records Retention Board	All Trustees
Northern Ohio Rural Water	

A motion was made by Mr. Enderle, seconded by Mr. Boos, to approve the above appointments of delegates and alternates. The motion carried.

GENERAL

A letter was received from the Liquor Control Board outlining permit renewals. No action was taken by the Trustees.

HURON TOWNSHIP TRUSTEES MINUTES

December 2, 2019

#3

A notice was received from the Erie County Engineer's Office inviting the Trustees to the Annual Meeting on December 12th. Mr. Boos said he would attend.

The Trustees reviewed the Grass Roots Clippings December newsletter.

Mr. Zimmerman emailed the Erie County Sheriff's Report to the Trustees.

The Trustees accepted a Thank you letter from the Huron Fire Department for their support during Fire Prevention Week.

ROUNDTABLE

Fiscal Officer Cathy Myers said she has accepted a job as a part-time Fiscal Officer for the Village of Castalia. She said it will have no effect on her duties as the Huron Township Fiscal Officer. She said she would like the Trustees to consider bringing new Fiscal Officer Matt Dewey on early so he can learn the process before he takes over officially on April 1st. They said they will talk about it at their next meeting.

Mr. Boos had nothing to report.

Mr. Enderle said he attended the Erie Regional Planning Meeting about the 2020 Census. He said he will have more information in the future for the Township.

Mr. Hahn said that the Township needs a "door prize" for the Erie County Township Trustees Annual Christmas Party for 2019 on December 12, 2019. Ms. Myers said she would get gift certificates at Marconi's and drop them off to Mr. Hahn.

Mr. Boos made a motion to change the starting time of the next Trustees meeting to 3:15 PM on December 16, 2019. Mr. Enderle seconded the motion and it passed unanimously.

With no further business, Mr. Enderle made a motion to adjourn the meeting at 7:10 PM. The motion was seconded by Mr. Boos.

Gordon Hahn, Chairman

John A. Zimmerman